

SMALL BUSINESS VERSION

MAKE TIME AND ATTENDANCE AUTOMATIC

Have you ever wished you could automate your company's timekeeping practices but found time and attendance systems to be too expensive to justify? A fully functional and affordable solution for small businesses is finally available – the Small Business Version.

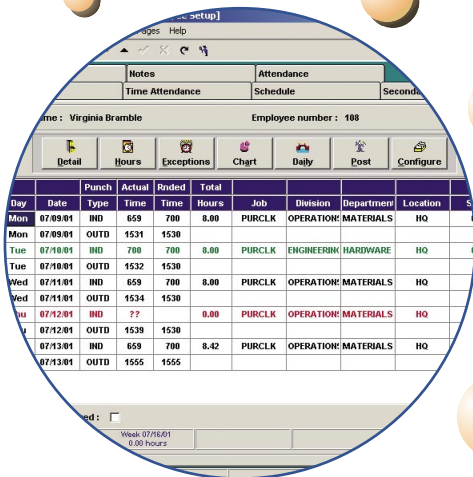
Labor costs are typically a company's highest and most controllable operating expense, yet industry statistics indicate that only 8% of America's 4.5 million small businesses use automated time and attendance systems. Automating your time and attendance can save 1% to 4% of your company's annual payroll, making SBV an investment that will pay for itself almost immediately.

Not only does SBV save money, but it can also help you better manage your business. With a built-in history module, a full suite of reports available in countless variations, and the most robust rules and calculations engine available, SBV gives management greater visibility and control over your organization.

SBV WILL HELP YOU:

- Eliminate inaccurate methods of collecting timecards and calculating hours for payroll
- Reduce the number of manually produced checks
- Track employees' use of benefit hours
- Prevent unauthorized overtime
- Gain control of labor costs
- Ensure that your company's pay rules are consistently and fairly applied to all employees
- Survive a wage and hour audit
- Ease the burden of FMLA and other regulatory compliance

Isn't it time to take control of your labor costs?



Day	Date	Punch Type	Actual Time	Rounded Time	Total Hours	Job	Division	Department	Location
Mon	07/09/01	IND	659	700	8.00	PURCLK	OPERATION	MATERIALS	HQ
Mon	07/09/01	OUTD	1531	1530					
Tue	07/10/01	IND	700	700	8.00	PURCLK	ENGINEERING	HARDWARE	HQ
Tue	07/10/01	OUTD	1532	1530					
Wed	07/11/01	IND	659	700	8.00	PURCLK	OPERATION	MATERIALS	HQ
Wed	07/11/01	OUTD	1534	1530					
Thu	07/12/01	IND	??		0.00	PURCLK	OPERATION	MATERIALS	HQ
Thu	07/12/01	OUTD	1539	1530					
Fri	07/13/01	IND	659	700	8.42	PURCLK	OPERATION	MATERIALS	HQ
Fri	07/13/01	OUTD	1555	1555					

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FULLY FUNCTIONAL

SBV offers the most functionality for its price and is the best time and attendance value available in the market today. SBV is built around the same rule set and calculations engine as the industry-leading UNITIME Automated Timekeeping System, but consolidated to meet the needs of growing businesses. You can rest assured that SBV includes all the features and functions necessary for you to start saving time and money.

PROFESSIONALLY INSTALLED

Unlike other time and attendance packages for small businesses, a certified Unitime implementation specialist will guide you through the setup of SBV and train you on all the features and functions you'll need to understand. No hassling with installation wizards or complicated instructions is necessary. Unitime Systems will guide you all the way through your first pay period to ensure SBV is configured correctly for your business.

VERSATILE AND EASY TO USE

SBV is built around a logical user interface that is easy to learn and start using. SBV includes WinPunch, a data collection module that allows employees to punch in and out right at their workstations or a centrally-located computer kiosk. WinPunch presents employees with a logical, easy to use menu of punch options, so training employees takes only a couple of minutes.

SCALABLE

SBV can automate timekeeping for businesses with 30 or fewer employees. Once you grow beyond the scope of SBV, you can upgrade to the Desktop or Enterprise version of UNITIME at a special discounted price (some restrictions may apply).

COMPONENTS OF SBV

- SBV time and attendance software with a license for one user and 30 employees
 - WinPunch data collection software
 - Remote implementation and training for one user
 - 90 days of free software and hardware support
 - Unitime Documentation CD

SBV SYSTEM REQUIREMENTS

- IBM or 100% compatible PC
- Microsoft Windows 98, NT, 2000, XP, or ME
- 200 MHz processor or greater
- 64 MB RAM or greater
- 100 MB of hard drive space

ADDITIONAL INFORMATION

For more information on automating time and attendance with SBV, please contact Automated Timekeeping at 281.855.8926 or www.automatedtimekeeping.com.

